

Liverpool Futures Forum

Purpose: To seek **guidance** from Trustees about their views on the general shape of the Liverpool Futures Forum

To **confirm** that the Liverpool Futures Forum will meet all of our legal requirements for a students' union Annual General Meeting

To **identify** opportunities for trustees to be more involved in the Liverpool Futures Forum

Recommendation: **approval** of the agenda, subject to availability of participants

Summary: The Liverpool Futures Forum is our Annual General Meeting and, as such, is expected to meet responsibilities under Charity and Education law, as well as our own constitution.

This paper suggests a way in which we might do this

Additional Cost: No additional cost

Impact on students: A strong democratic union will produce stronger outcomes for students. This proposal also helps us meet our obligations under the law and the constitution.

The Liverpool Futures Forum

The Liverpool Futures Forum is our Annual General Meeting. As such, the Board of Trustees will want to ensure that it is useful, participative and compliant.

The Liverpool Students' Union Constitution and Charity and Education law expects that certain items must appear on the agenda. These are:

- An address from the President, for information
- Open contributions from members
- An Annual Report and Plan from the Board of Trustees, for contributions from members and approval
- A report from each of the Forums, for contributions from members and approval of a priority campaign
- The Audited Accounts, for approval
- An Affiliations Register, for approval

It is recommended that the Board of Trustees agree a draft agenda for the Liverpool Futures Forum. It is important that the Trustees are satisfied that this will discharge your duties to members and to regulators.

Draft agenda for the Liverpool Futures Forum on 31 January 2011

Time	Item	Lead	
16.00	Welcome	Lily Rumsey	10 minutes
16.10	Presentation of the LSU Annual Report and Plan <ul style="list-style-type: none">• with the Audited Accounts• with the Affiliations Register• with comments and questions from students• requires a vote of approval	Jemma Blease-Dudley	10 minutes presentation 10 minutes questions
16.30	Speech and questions to the Vice-Chancellor "the future for LJMU students"	Lily Rumsey with Prof Michael Brown	15 minutes speech 45 minutes questions
17.30	Break for food and drinks		30 minutes
17.50	Presentation of the Forum Reports <ul style="list-style-type: none">• with approval of our Sports and Society funding formula	Paul Abernethy Dawn Ashwood Hannah Marks	10 minutes presentation 10 minutes questions
18:30	Responding to the future needs of students: adopting our policy for the National Union of Students National Conference from the Forums	Paul Abernethy Dawn Ashwood Hannah Marks	10 minutes
19.00	Close	Lily Rumsey	10 minutes

Actions

1. To discuss, amend and agree the above as a draft agenda for the Liverpool Futures Forum. Community Trustees in particular are welcome to suggest a more developed role in the meeting for themselves, other than attendance.
2. To authorise the Chair and Vice-Chair to agree and then propose our Affiliations Register to the Liverpool Futures Forum
3. To approve the content of an Annual Report and Plan for the Liverpool Futures Forum, detailing the organisation's plans for the coming year.

